



# Columbus Citizens Foundation, Inc.

## 2012 High School Scholarship Program

### Introduction

The Columbus Citizens Foundation is a non-profit organization in New York City committed to fostering an appreciation of Italian-American ancestry and achievement. The Foundation, through a broad range of philanthropic and cultural activities, provides opportunities for advancement to deserving Italian-American students through various scholarship and grant programs. Since its founding in 1929, the Foundation has organized New York City's Columbus Day Parade.

It is the Foundation's hope that future generations of Italian-Americans will honor those who came before them by upholding the values of love of country, family and a tireless work ethic. It is in this spirit that the Columbus Citizens Foundation offers four-year High School Scholarships to entering freshmen. Scholarships, while generous, are partial assistance and will not cover payment for all school costs.

### Scholarship Criteria

To be considered for this scholarship your application must show the following:

- 1) **Existence of Italian-American Ancestry**
- 2) **Financial Need** (income not to exceed \$20,000 per household dependent)\*\*
- 3) **Academic Excellence** (> 85% or 3.25 GPA)
- 4) **Service to School and Community**

*\*\*The per household dependent calculation is based upon the income of the applicant's parent(s)/guardian(s), which includes gross W2 salary, child support, social security, net income from self-employment and all investment income. The total of that income is then divided by the amount of dependent family members. Therefore, a family of 5 whose total income is \$100,000 will qualify under the financial need criteria.*

### Columbus Citizens Foundation General High School Scholarship Program

The Foundation will consider all private high schools in the United States as qualifying institutions.

### High School Scholarship Continuance Requirements

Please see Part D: Notary Section for more information.

### Columbus Citizens Foundation's Adopt-A-Scholar Program

In addition to the Foundation's general high school scholarship program, we have a unique program in its eighth year called the Adopt-A-Scholar program. The Program allows a particular donor to fund a scholarship in the name of a friend, family member or loved one and to choose a recipient attending a particular school, from a geographical area, or specializing in a specific field of study. We currently have scholarships available for students entering the following schools:

- |                               |  |                                   |
|-------------------------------|--|-----------------------------------|
| Archbishop Molloy High School | Bishop Ford Central Catholic High School | Don Bosco Preparatory High School |
| Monsignor Farrell High School | St. Anthony's High School                | St. Mary's High School            |
| The Ursuline School           | Xaverian High School                     |                                   |

**Important:** This application is for both the general scholarship program and the Adopt-A-Scholar program. If you fit any of the Adopt-A-Scholar criteria, you will be automatically considered for this program. The only difference between the two programs is that Adopt-A-Scholar funding comes from individual donors.

### Mandatory Interview in New York City

Each semi-finalist will be required to appear in person for an interview at the Foundation in New York City at his or her expense. Any costs associated with travel, meals and accommodations for the semi-finalists and anyone accompanying them to the interview in New York City will NOT be reimbursed by the Foundation under any circumstances. An invitation to an interview does not signify that you will receive a grant. Do not complete this application if you will be unable to attend this in-person interview.



## Instructions to Applicant

Please read the following instructions very carefully. In addition to the aforementioned criteria, applicants will be judged based upon their ability to follow directions. Application packages must be completed including all supporting documentation requested throughout the application. Please be advised that incomplete application packages and late submissions will be disqualified automatically.

1. **Deadline:** Applications must be received no later than Tuesday, February 14, 2012. Application packages should be mailed via certified or registered mail to ensure receipt by TADS Financial Aid. TADS is a third-party entity that will conduct the preliminary evaluation of your application.

Please complete and submit all pages to TADS

**Mail:**  
TADS Financial Aid  
1201 Hawthorne Ave., Ste 100  
Minneapolis, MN 55403

**Fax:**  
(612) 548-3326

2. **Call Rule:** Please call TADS at (800) 477-8237 to check the status of your application review process. TADS will also contact you by mail if your application is incomplete - please be aware that you may receive envelopes from TADS, a Minnesota firm.
3. **Put Your Best Foot Forward:** The application should be complete, presentable and legible. Please ensure your child prints clearly and uses his or her best penmanship.
4. **Tax Requirements:** All applicants are required to provide a complete copy of their parent(s)/guardian(s) 2010 State and Federal Income Tax Returns, an IRS 4506-T Form for 2010 as well as copies of all 2010 W-2 Forms. Candidates chosen as semi-finalists will be required to submit full copies of their parent(s)/guardian(s) 2011 State and Federal Income Tax Returns, as well as an IRS 4506-T Form for 2011.
5. **Letters of Recommendation:** You must submit three letters of recommendation that specifically address why you should be selected as a scholarship recipient. Do not submit recommendations used for high school admission. One recommendation should be of an academic nature (i.e. Teacher, Principal, Guidance Counselor, etc.). The other two should be of a non-academic nature (i.e. Community, Church, Employer, Coach, Youth Group Coordinator, etc.). Do not send more than three letters of recommendation. It will not help your chances of receiving a scholarship and could disqualify your application.
6. **Essay:** An essay topic has been provided for you in **Section D**. Type your essay (double spaced) on a separate sheet of paper and make sure your name is identified on the top and included in your application package.
7. **Academic Performance Verification:** In Section F we request verification of your academic performance. Your school Guidance Counselor or Principal must complete this Section. **The information must be provided back to you in a sealed envelope for you to include in your application package.** It is your responsibility to ensure you obtain this information and that it is not sent separate from your application.
8. **Supporting Documentation:** In various areas of the application we request supporting documentation. Please ensure you include this information with your application.
9. **Application Fee:** Payable to TADS for the non-refundable application fee of \$34.00 (All returned checks will incur an additional fee of \$29.00).
10. **Copy For Your Files:** The original application and supporting documentation (Form W2s, essays, recommendation letters, etc) will become property of the Foundation and **will not be returned to you.** You must retain the originals of those documents you need for your personal files (i.e. Form W2s) and provide us with copies. Please note all information will be treated in a private and confidential manner.



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### Important:

- This application should NOT be submitted until you have completed the online financial segment at [www.mytads.com](http://www.mytads.com)
- This application should NOT be completed if you have not read the accompanying introduction and instructions. If you have received the application without the introduction and instructions, please obtain a full and current application at [columbuscitizensfd.org](http://columbuscitizensfd.org). If you do not meet the scholarship criteria outlined in these documents, do not complete the application.

### Section A — General Information

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Student Name

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TADS ID NUMBER

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Email Address

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Home Telephone Number

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Mobile Telephone Number

### Section B — Italian-American Heritage

Use the space provided below to trace back and concisely detail your Italian heritage (For example: "My paternal great-grandfather, Lorenzo de' Medici, was born in Florence, Italy...").



**Section C — Community / School Service**

List extracurricular school, community & religious activities. Include length of service, offices held, etc. Describe your hobbies and any awards, certificates, or medals you have received.

School/Community/Religious Activities:

Awards/Honors:

Employment/Hobbies:



### Section D — Essay

Please create an original essay (250 to 300 words) describing a memorable life experience you have had and what you learned from it. How does that experience relate to your Italian American heritage? Your essay must be typed (double-spaced) on separate sheets of paper. Make sure your name is identified on top of each page of the essay.

### Section E — High School Tuition / Scholarship Information

List High Schools applied to in order of preference. Please provide supporting documentation to substantiate tuition costs:

High School Name	\$ Annual Tuition	Application Status (i.e. pending, accepted, not accepted)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

List all tuition assistance, scholarships, awards and grants you have received toward your high school education. Please attach the official documentation/notification you have received from the school, foundation or institution notifying you of your award.

Description/Institution Granting Award	\$ Amount Per Year
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____



### Section F — Academic Performance Verification

This section is to be completed by the applicant's school Principal or Guidance Counselor. Please complete all fields below, even if the information appears in accompanying documents. Please return this page along with all requested documents to the applicant in a sealed envelope.

\_\_\_\_\_  
Student's Name (please print)

\_\_\_\_\_  
Elementary School

\_\_\_\_\_  
School Address

\_\_\_\_\_  
Seventh Grade Average

\_\_\_\_\_  
Statewide Exam Composite Score

\_\_\_\_\_  
TACHS Exam Composite Score (if applicable)

#### Supplemental Document Checklist:

- \_\_\_\_\_ Final 7th grade report card
- \_\_\_\_\_ Current 8th grade report card
- \_\_\_\_\_ Statewide Exam results
- \_\_\_\_\_ TACHS Exam results (if applicable)
- \_\_\_\_\_ I have written and attached one of the applicant's three required letters of recommendation (if requested of you by student).

**Important:** I certify that the information provided is accurate, and I have provided this information to the above-mentioned student in a sealed envelope for inclusion in the student's Scholarship application package.

\_\_\_\_\_  
Your Name (please print)

\_\_\_\_\_  
Your Title (Principal / Guidance Counselor)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## Section G — Important Notice of Disclosure

The following statement must be read, agreed to and signed by a parent/guardian. In addition, the signature must be witnessed by a Notary Public.

### Application and Selection:

I certify that all of the information contained in this application is complete and true to the best of my knowledge and belief. I understand that any misrepresentation and/or falsification of information intended to help advance the applicant will result in the rejection of the application. I further understand that the receipt and acceptance of any grant monies awarded by the Columbus Citizens Foundation, on the basis of any misrepresentation or falsehood submitted in this application, will subject the undersigned to the penalties for perjury and to possible civil liability for restitution of all monies paid by the Foundation on behalf of the student applicant, with interest. Additionally I grant to the Columbus Citizens Foundation the right to use my child's name and photograph in press releases that promote the Foundation and its Scholarship Program.

### Grant Eligibility/Continuance:

In accordance with your selection and acceptance of a Columbus Citizens Foundation Scholarship, recipients are required to maintain their eligibility for this grant in each of their school years as follows:

**1. Italian Language Study**

All Columbus Citizens Foundation Scholarship recipients are required, as a condition of their acceptance of this "Scholarship Grant" to enroll and complete in each school year an Italian language course(s), as well as any AP Italian language course(s), offered by the high school attended by the recipient.

**2. Grade Point Average Maintenance**

Each recipient is required to maintain an overall "Grade Point Average" of not less than 85% in each school year.

**3. Columbus Day Parade Participation**

Your attendance in the Columbus Day Parade is extremely important in showing your support for the generosity of our membership and scholarship donors, who make your education possible.

Assuming his or her high school is closed on Columbus Day, each recipient is expected to participate in the annual Columbus Day Parade, sponsored by the Columbus Citizens Foundation, barring any extenuating circumstances.

**Important:** The undersigned parent/guardian recognizes and understands that the recipient's failure to comply with these requirements in each school year will result in the withdrawal of this grant and termination of his or her Columbus Foundation Scholarship.

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

SWORN TO BEFORE ME

This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public